

**HAMILTON COUNTY ALCOHOL AND DRUG  
ADDICTION SERVICES BOARD  
BOARD MEETING MINUTES**

**Thursday, February 23, 2006**

**TIME AND PLACE OF MEETING:**

The February 2006 Meeting of the Hamilton County Alcohol and Drug Addiction Services Board of Trustees convened on Thursday, February 23, 2006 at 4:00 PM at the ADAS Center, 3009 Burnet Avenue, Cincinnati, OH.

**PRESENT:**

Mr. Bill Baldwin	Ms. Gina Moore
Mr. White Bourland	Judge John O'Connor
Mr. LeRoy Birch	Mr. Eric Ruffin
Mr. Patrick Fischer	Mr. Gerardo Torres
Ms. Carol Gibbs	Dr. Frank Welsh
Ms. Diana Harris	

**EXCUSED:**

Ms. Mary Allen	Mr. James Slattery
Mr. Robert Cantlon	Ms. Gwendolyn Womack
Mr. H. Richard Duval	

**STAFF PRESENT:**

Dr. Sherry Knapp-Brown	Ms. Linda Gallagher
Mr. Rob Fredericks	Mr. John Roberts
Ms. Jan Hancock	Mr. Jeff Vogt
Ms. Fran Lopomo	

**GUESTS:**

Wes Miller, SAMAD	David Logan, Prospect House
Janice Bishop, Crossroads	Earl Siegel, DPIC
Ron Derstadt, CCAT	Margo Spence, First Step Home
Joe Cassiere, St. Joseph Orphanage	Randy Damron, Alcoholism Council
Charles Kelly, Recovery Link	Drew Palmiter, ODADAS
Dennis LeGendre, Christ Hospital	

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**CALL TO ORDER:** Carol Gibbs called the meeting to order at 4:11 PM.

**MINUTES:** Torres presented the January 26, 2006 Minutes for approval. O'Connor stated that the minutes should reflect that he was excused from the last meeting. Fischer moved to approve the minutes as amended Allen seconded the motion. There was no discussion. The motion carried.

**PUBLIC COMMENT:**

Earl Siegel with DPIC added to his comments made at the last meeting that the computers and mini disks they will purchase with funds from Homeland Security will be used in the NOMAD van which ADAS purchased for DPIC.

**COMMITTEE REPORTS:**

- A. FINANCE AND FACILITIES COMMITTEE:** Bill Baldwin reviewed the consolidated financial statement and explained the different accounts. The Grants & Levy Summary and Other County Services are combined in the All Provider Services box in the center of the page and show an excess of \$2,367,561.13. Revenues are currently outpacing expenses, but expenses will catch up. Baldwin presented the following financial statements for approval:
- All Provider Services Summary Statement** This statement is the detail for the Consolidated Financial Statement. Moore moved to approve the Provider Services Summary Statement. Welsh seconded the motion. There was no discussion. The motion carried.
- Board Admin Financial Statement** The \$813,322 for Employee Compensation is a revised number and it will be reduced further to account for vacant staff positions. Because we have been short-staffed, we have temporary staff so Misc. Contractual Services (line 910) will be increased by about \$20,000 for a net savings of about \$35,000 when adjustments are made. Revenues for the month of January were \$90,486 and Expenses were \$91,546. YTD Revenues are ahead of Expenses, but Expenses will catch up. Moore questioned the long-term view for the temporary staff. Knapp-Brown responded that we will advertise for the open position soon. Welsh moved to approve the Board Admin Financial Statement. Torres seconded the motion. There was no discussion. The motion carried.
- ADAS Center Financial Statement** Baldwin stated that this statement is informational and does not require action by the Board. The statement shows Revenues but we do not have Expenses yet.
- Policy on Reserve Funds** Baldwin stated that at the last meeting, the Board adopted a policy on reserve funds for the ADAS Center. The analysis of the ADAS Center has since been completed and Wes Miller and Rob Fredericks are putting together a schedule of the financial needs for the ADAS Center over the next five or ten years. At the next meeting, he will likely ask the Board to amend the policy to more specifically address the upcoming needs of the building. He stated that the Board has previously discussed the dispute over work Geiler did at the ADAS Center. The opinion from the County Prosecutor says that the contract was between Geiler and SAMAD and we are not involved. The lawyers on the Finance & Facilities Committee do not necessarily agree and after he and Slattery review the contracts, they will try to set up another meeting with the Prosecutor's Office.
- B. PROGRAM COMMITTEE** Harris stated that the Committee met on February 14 but did not have a quorum. She stated that all trustees received the schedule for the all-day program review meeting on April 11 and she invited everyone to attend. Harris presented the following resolutions for approval:
- Resolution 06-06 HHIC** Harris stated that HHIC funds support treatment and prevention services to residents of Hamilton County who are medically indigent and have no insurance or Medicaid. This portion of HHIC funds is being awarded to Crossroads Center for Intensive Case Management. Following discussion, Moore

moved to approve Resolution 06-06. Bourland seconded the motion. There was no discussion. The motion carried.

**Resolution 06-07 ABC** Gallagher stated that the Family Peer Support Pilot Project will identify and train parents who will support parents with children who are at high risk of being expelled or suspended from school due to behavioral issues. Birch stated that he is concerned that the Central Community Health Board had money that they did not spend for the last couple of years and now they are being funded again for another program so he is opposed. ADAS staff clarified that the resolution is to award the funds to the Hamilton County Community Mental Health Board who will be the fiscal agent, not Central Community Health Board, and that the provider of the service has not yet been chosen. Fischer moved to approve Resolution 06-07. Bourland seconded the motion. Birch abstained. The motion carried.

- C. **NOMINATING AND EDUCATION COMMITTEE** Gibbs stated that the Commissioners have not yet made a decision on ADAS board appointments. It has been learned that Lora Jollis, one of the Board's recommendations for appointment, has a husband who works at Talbert House. Knapp-Brown responded that according to ORC Chapter 340, a Board trustee can be a family member of an employee of one of our agencies.

**CHAIRPERSON/EXECUTIVE COMMITTEE REPORT:** Gibbs stated that Knapp-Brown has a meeting tomorrow with a potential trainer for the annual Board training and then will make location/meal arrangements. Gibbs stated that there have been some problems in getting trustees to Committee Meetings, which inhibits the work the committees do. She stated that if there is a scheduling issue, trustees should talk to the Committee chairperson to see if another date, time or location can be worked out. If a trustee just does not want to attend the Committee Meetings, they should let the chairperson know so that they can be taken off the Committee.

**CHIEF EXECUTIVE OFFICER'S REPORT** Knapp-Brown introduced Drew Palmiter, the Board's liaison to ODADAS. Mr. Palmiter stood to be recognized. Gibbs thanked him for attending. Knapp-Brown stated that there have been recent news reports about the HHIC Levy and an article last week said that the Health Care Review Committee is proposing that non-University/Childrens Hospital services should not come out of a property tax levy. ADAS is currently getting \$2.4 million out of the HHIC Levy and she does not know that the county has general revenue funds to cover this. She stated that the Tax Levy Review Committee has hired a consultant to do performance audits of the entities who receive levy funds, including ADAS. The consultant will provide preliminary information to the Tax Levy Review Committee in about two weeks, with a final report by mid-April. ADAS and the consultant are tentatively scheduled to make a presentation to the Tax Levy Review Committee on May 25. The public hearing is tentatively scheduled for June 13 and the Committee is tentatively scheduled to deliberate the week of July 4. Knapp-Brown was asked to send the TLRC committee members list to trustees. Knapp-Brown stated that the providers and ADAS staff are planning a retreat or stakeholder forum in April to discuss the challenges facing the system and discuss the future. Knapp-Brown reviewed the articles sent out in the packets. She noted that there was a good City Beat article about the last drug court graduation.

**ADJOURNMENT** There being no further business to come before the Board, Bourland moved, seconded by Ruffin, that the meeting be adjourned. The meeting adjourned by unanimous consent at 4:42 PM.

Respectfully submitted by

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Gerardo Torres, Secretary

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Date

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Jan Hancock, Recorder

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Date

**The next meeting of the Hamilton County Alcohol and Drug Addiction Services Board of Trustees will be on March 23, 2006 at 4:00 PM.**