

**HAMILTON COUNTY ALCOHOL AND DRUG  
ADDICTION SERVICES BOARD  
BOARD OF TRUSTEES MEETING**

**Thursday, March 23, 2006**

**TIME AND PLACE OF MEETING:**

The March 2006 Meeting of the Hamilton County Alcohol and Drug Addiction Services Board of Trustees convened on Thursday, March 23, 2006 at 4:00 PM at the ADAS Center, 3009 Burnet Avenue, Cincinnati, OH.

**PRESENT:**

Ms. Mary Allen	Ms. Diana Harris
Mr. White Bourland	Judge John O'Connor
Mr. LeRoy Birch	Mr. Eric Ruffin
Mr. Patrick Fischer	Mr. James Slattery
Ms. Carol Gibbs	Dr. Frank Welsh
	Ms. Gwendolyn Womack

**EXCUSED:**

Mr. Bill Baldwin	Ms. Gina Moore
Mr. Robert Cantlon	Mr. Gerardo Torres
Mr. H. Richard Duval	

**STAFF PRESENT:**

Dr. Sherry Knapp-Brown	Ms. Linda Gallagher
Mr. Rob Fredericks	Mr. John Roberts
Ms. Jan Hancock	Mr. Jeff Vogt
Ms. Fran Lopomo	

**GUESTS:**

Wes Miller, SAMAD	Dennis LeGendre, Christ Hospital
Todd Carson, DPIC	David Logan, Prospect House
Ron Derstadt, CCAT	Margo Spence, First Step Home
Charles Kelly, Recovery Link	Neil Tilow, Talbert House

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**CALL TO ORDER:** Gibbs called the meeting to order at 4:08 PM.

**MINUTES:** In the absence of the Secretary, Gibbs presented the February 23, 2006 Minutes for approval. Bourland moved to approve the minutes as mailed. Fischer seconded the motion. There was no discussion. The motion carried.

## **PUBLIC COMMENT:**

Neil Tilow with Talbert House expressed concern that the ADAS Board was applying for a federal grant that Talbert House was also applying for. He stated that the ADAS Board competing with providers for grant money is not right and it is not fair for Talbert House to have to back away but, if two organizations from one community apply for the same grant, the likelihood of either getting funding goes down. Gibbs stated that when two applications come from the same area, the federal government will often throw them both out. She questioned collaborating on the grant. Knapp-Brown suggested that this issue be discussed further in the CEO Report.

Dennis LeGendre with Christ Hospital stated that flyers for the Alcohol and Drug Addiction Awareness Walk on May 20 are available. He asked everyone to take a brochure and raise money.

## **COMMITTEE REPORTS:**

- A. FINANCE AND FACILITIES COMMITTEE:** Bourland reviewed the Consolidated Financial Statement. Total Expenses were \$10,286,359 and Total Revenue was \$12,976,107. Bourland presented the following financial statements for approval.
- All Provider Services Summary Statement** A column has been added under Budget to show *approved* and *proposed* changes separately. Approved Budget total was \$18,143,727 and the New Budget Total is \$17,985,582 due to the changes shown.
- Board Admin Financial Statement** Bourland stated that the auditors required some expenses to be moved (such as taking postage machine rental out of office supplies) and adjustments were made. The dollars were reassigned. Revenue for the month of February was \$177,972 and Expenses were \$107,907, for an excess of \$70,065.
- ADAS Center Financial Statement** Bourland stated that we are currently at a deficit of approximately 12.5%. The budget did not accurately anticipate utility expenses and only 8.2% of the budget for utilities is left with 33.3% of the year remaining. This statement is informational and does not require action by the Board.
- Bourland moved to approve the financial statements as recommended by the Finance & Facilities Committee. Slattery seconded the motion. There was no discussion. The motion carried.
- Financial Risk Management Policy No. 30-14** Bourland stated that since the policy was adopted, paragraph #2 regarding ADAS Center Cash Reserves has been added. Knapp-Brown stated that the last sentence of the second paragraph in that section should read “The Chief Executive Officer will inform the Finance and Facilities Committee when the reserves fall below \$1.5 million”. Bourland moved to adopt Policy No. 30-14 as presented and amended. Slattery seconded the motion. The motion carried.
- B. PROGRAM COMMITTEE** Harris stated that the Committee met on March 14 and discussed the CQI Committee, which is a group of ADAS Staff and treatment providers that meets monthly. CQI has developed a system-wide waitlist for clients and put in place a process of collaborating on referrals made through RHAC. The Committee also received a report on four new grants that ADAS Staff is researching. She stated that the Program Committee continuation funding all-day

meeting with the providers will be on April 11. Knapp-Brown has the sign-up list for trustees who want to attend for all or part of the day.

- C. **NOMINATING AND EDUCATION COMMITTEE** Gibbs asked for responses for the Board Training Session on April 26. Bourland, Womack, Harris, Fischer, O'Connor and Gibbs will attend. Welsh will attend the first half of the session. Allen stated that annual training is a mandatory requirement to serve on this Board.

**CHAIRPERSON/EXECUTIVE COMMITTEE REPORT:** Gibbs stated that the Executive Committee has discussed pending legislative that would give County Commissioners the ability to merge the ADAS Board and the Mental Health Board. The bill has passed the House and is on its way to the Senate. Gibbs will meet with the Board chairs of the provider agencies in regard to billing problems. Any trustees interested in attending should let her know.

**CHIEF EXECUTIVE OFFICER'S REPORT** Knapp-Brown summarized her written CEO Report. She encouraged everyone to attend the Walk for Alcohol and Drug Addiction Awareness on May 20 and passed around a pledge sheet. She stated that the consultants hired by the Tax Levy Review committee have submitted a preliminary report and the final report is due mid-April. The Tax Levy Review Committee will then make recommendations to the Commissioners on whether ADAS should continue to get funds from the levy and in what amount. Further information about the ADAS-Provider Staff Retreat on May 2 will be available at the May Board meeting. Knapp-Brown reported on the ADAS review of the Crossroads Center OARS Program on March 7. They are currently only administering methadone and are meeting all of the federal requirements for a methadone program. They have all the appropriate licenses and are seeking JAHCO accreditation for the new program. All of the clients are self-pay. They are not receiving any ADAS Board funding and are not planning to seek Medicaid. She stated that Juvenile Court expects to lose over \$2 million in the next fiscal year due to loss of Reclaim funds. This will impact programs at the ADAS Center and they are also concerned about funding for Hillcrest Center. Knapp-Brown met with Juvenile Court, ODADAS and ODYS to see if there is anything we can do. Juvenile Court is working hard to find other funds to keep the programs going. Knapp-Brown distributed and reviewed a flyer from the Ohio Municipal League opposing the TEL (Tax Expenditure Limitation) Amendment. The Ohio Association of County Boards and many other organizations are also opposed. The Amendment could hurt the local governments' ability to raise money for services. She stated that a recovery center to serve 100 men will open in Erlanger, Kentucky and it is anticipated that six recovery centers serving men and women will open in Kentucky.

In regard to Neil Tilow's comments, Knapp-Brown stated that the idea of the Grants Collaborative Committee was to bring the ADAS Board and the providers together and decide who will apply and who will not. She stated that the ADAS Board seeks grants to bring more treatment and prevention services to the community, but does not want to be in a position of competing with local providers. She believes there was a communications breakdown regarding the Homeless grant that Tilow discussed during Public Comment. She stated that the ADAS Board had already started working on the grant and brought in other providers when they learned Talbert House was working on it too. The ADAS application has not yet been submitted, but ADAS Staff and the providers have worked hard to put it together. Ruffin questioned what Talbert House has in it so far and what

ADAS has in it. Tilow responded that Talbert House has spent \$15,000 so far to prepare their application. Knapp-Brown stated that ADAS has ADAS staff time and staff time of multiple agencies. Ruffin suggested that ADAS not apply for the grant and let Talbert House have it since they have \$15,000 in it. Gibbs questioned Talbert House joining in the ADAS grant, which currently includes Alcoholism Council, CCAT and The Drop Inn Center. Tilow was not interested in this option as they had invested much time in their proposed project. Tilow stated that Talbert House has done the first draft and The Drop Inn Center will be part of their application. Knapp-Brown stated that competing applications are not ruled out and they can both be submitted. Tilow stated that he would like to come up with a process that does not put the agencies in the position of being told that they have to do what the ADAS Board says. Gibbs agreed that the process needs to be fixed. Knapp-Brown questioned if she should get the Grants Collaboration Committee back together or discuss another method with agency directors. She stated that Talbert House and Crossroads could comfortably apply for a federal grant, but most of the providers would be left out without a collaborative effort. Birch questioned how CCAT and The Drop Inn Center got into collaboration with the ADAS Board for this grant. Knapp-Brown stated that everyone was invited. Slattery stated that the trustees instructed staff to submit more grants, but there was never any intention of competing with the providers. Fischer questioned why this was not on the Executive Directors meeting agenda. Knapp-Brown explained that there was previously a Grants Collaboration Committee but the Executive Directors decided that they did not want it any more. Gibbs suggested that discussion about grants collaboration go to the Executive Director's meeting each month. Gibbs recommended that a list of grants be passed out at the Executive Directors' Meeting each month and they work out what the providers want to apply for and what ADAS will take the lead on for those agencies that cannot take the lead. Knapp-Brown stated that there may be a timing issue and we may not be able to wait a month to make these decisions. She will discuss with the agency directors.

**ADJOURNMENT** There being no further business to come before the Board, Bourland moved, seconded by Slattery, that the meeting be adjourned. The meeting adjourned by unanimous consent at 5:30 PM.

Respectfully submitted by

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Gerardo Torres, Secretary

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Date

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Jan Hancock, Recorder

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Date

**The next meeting of the Hamilton County Alcohol and Drug Addiction Services Board of Trustees will be on April 27, 2006 at 4:00 PM.**