

LPA SCOPE OF SERVICES FORM

A. Project Identification

County	Hamilton	Route	Pippin Road	Section	
Project sponsor / Maintenance responsibility:		Hamilton County Engineer's office			
Local Let	X	ODOT Let			
Scope field review:		Scope meeting:			
Highway Functional Classification		Minor Arterial			
PID					
Fiscal Year	2014		Proposed Sale Date		

B. Design Standard

Local standards

C. Project Description

Transportation Issue to be Corrected:	Pavement Rehabilitation. Add turn lanes at selected intersections. Install signals at selected intersections where warranted. Study possible profile modification at Niagra considering R/W needs .Make drainage improvements throughout.
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Prior studies / plan (identify):	Safety study completed by TEC Engineers for Galbraith and Springdale Road intersections.
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Estimated Project Length: (begin pavement to end pavement including bridge)	15,200 ft
Work Length: (including project length & approach work)	

Alignment:	Existing	X	Relocated	
Profile:	Existing	X	New	Possible modification at Niagra.

Logical Termini: (w/explanation)	Galbraith Road to Springdale Road
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D. Typical Sections

Existing:

Width:	Pavement	18-20	Graded Shoulder		Treated Shoulder	
R/W						
Bridge:	face to face of rails			or toe to toe of parapets		
Curbs	Yes		No	X		
Curb ramps	Yes		No	X		
Sidewalks	Yes		No	<u>X</u>	Comment	
Guardrail	Yes		No		Type	

Proposed:

Width:	Pavement	3-12'	Graded Shoulder		Treated Shoulder	X
Bridge	face to face of rails			or toe to toe of parapets		
Median:	Yes		No	X	Type	
Curbs:	Yes		No		Type	
Curb ramps:	Yes		No			
Sidewalks	Yes		No	X	Comment	
Guardrail	Yes		No		Type	

Supplemental Information

ADT	13200	Design ADT	
DHV		Certified Traffic	
T24			
Design Speed	35	Legal Speed	35
Comments:			

E. Right-of-Way

Right-of-Way Plan:	Yes	X	No	
Approximate Number of Parcels:	Undetermined			
Known relocations:	Yes		No	X
Railroad Involvement:	Yes		No	X
Railroad Name:				
Encroachments:				

Airway Highway Clearance:	Yes		No		Remarks	
Airport Name						
Comments:						

Note: Provide a footprint of proposed and existing right of way limits as soon as available to District Env. Coordinator and District Real Estate Administrator.

Caution: Environmental needs to be clear prior to the beginning of right of way acquisition. A Local, utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for a hazardous waste cleanup.

F. Utilities

Aerial:

Phone	Yes	X	No		Name of Company	Cincinnati Bell
Cablevision	Yes	X	No		Name of Company	Time Warner
Power	Yes	X	No		Name of Company	Duke Energy

Buried:

Phone	Yes		No		Name of Company		
Cablevision	Yes		No		Name of Company		
Power	Yes		No		Name of Company		
Gas	Yes	X	No		Name of Company	Duke Energy	
Pipelines:	Yes		No		Name of Company		
Water	Yes	X	No		Private	Public	X
Sanitary Sewer	Yes		No		Private	Public	
Storm Sewer	Yes	X	No		Private	Public	X
Other							
Comments							

G. Structure Requirements

Existing Structure information:

Structure type:						
Sufficiency Rating:		General Appraisal		Bridge No.		

Structure File No.		Crossing	
Bridge length:			
Number of Spans			
Eligible for the National Historical Register	Yes	<input type="checkbox"/>	No <input type="checkbox"/>

Proposed Structure:

New Structure:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Rehabilitate Existing Bridge	By:		
Structure width:		Structure type:	
Number of spans:			
Beam Type:	Concrete Box <input type="checkbox"/>	Steel <input type="checkbox"/>	
Other Design Considerations / Explanation of Change in Line/Grade:			
Guardrail Type:			

H. Design Exception(s) required

Yes <input type="checkbox"/>	No <input type="checkbox"/>	Explain	To be designed to local standards
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I. Traffic Control

Signing:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Remarks	
Striping:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Remarks	
Lighting:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Remarks	
Signals:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Remarks	
RPM's:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Remarks	

J. Maintenance of Traffic

Detour		Part Width	X
Remarks:	Project to be constructed under traffic.		

K. Driveways

Yes	X	No		Type	To be replaced in kind.
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L. Project Funding

Project Cost Estimate	\$ 6,250,000 (\$ 5,000,000.00 HSIP funds)				
Quantity splits needed in plans to differentiate funding participation:	Yes		No	X	
Comments:					
Coordination with Concurrent Projects Required:	Yes		No	X	
Comments:					

Cost Estimates:

	Total Federal Funds/Percent Split		Total Local Funds/Percent Split	
PE				
RIGHT OF WAY				
UTILITIES				
CONSTRUCTION	5,000,000	80	1,250,000	20
CONST ENGINEERING				
TOTAL	5,000,000	80	1,250,000	20

M. Environmental

Scope of the Proposed Action /Involvement with Resources:				
These are actions and/or items the District Environmental Staff deems necessary to address as part of the LPA project environmental documentation. This form is not all inclusive, and more items may be required upon initiation of agency coordination and field studies.				
	Not required	Required	Responsibility	Due Date
Tentative CE Level _____				

Purpose and Need Statement				
ODOT Bridge PA				
Cultural Resource Phase 1				
Cultural Resource Phase II				
Mitigation				
Cultural Resource Section 4(f)				
Data Recover Plan-Documentation for Consultation				
Section 4(f)/6(f)-Park/Recreation				
Ecological MOA				
Ecological Survey				
Wetland Survey				
Section 9/Section 10 Stream				
404 NWP-Army Corps of Engineers				
404 PCN-Army Corps of Engineers				
404 Individual Permit-Army Corps of Engineers				
401 OEPA Certification Application				
Coast Guard Coordination				
ODNR Coastal Zone				
Scenic River				
Farmland Screening or FCIR				
Public Involvement				
Public Meeting/Hearing				
ESA-Screening				
ESA Phase I/Phase II/Remediation				
Drinking Water Resources				
Flood Plain/Flood Way				
Environmental Justice				
Noise Study				
Air Quality				

Asbestos Inspection Required:	Yes		No	
Comment:				

Any Known Environmental Concerns (ex. historic properties on National Register, wetlands, underground storage tanks, stream relocation):

N. Roles / Responsibilities

Construction plan development:	ODOT Prequalified Consultant
Proposal/Specification Development:	Hamilton County
LPA Agreement:	ODOT
Form and preliminary legislation:	ODOT
Advertising and award of contract:	Hamilton County
Construction inspection:	Hamilton County
R/W plan development:	ODOT Prequalified Consultant
R/W acquisition / appraisals:	ODOT Prequalified Consultant
Utility relocation:	Hamilton County

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O. Field Review

Date:	
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REPRESENTATIVES PRESENT:

Name	Company	Phone	E-mail

P. COMMITMENT DATES	ODOT-let	Local-let	Reservoir
ACTIVITY		START DATE	
Authorization to Proceed			
Stage 1 Review			
Stage 2 Review			
Stage 3 Review			
R/W Plans Approved/Not Required			
Bid document & tracings to District			
R/W and Utility Clearance			
Environmental Clearance			
Plan Package to C. O.			
Award Date			

Other due dates of interest:

- County to submit plans, proposal, estimate (PS&E) to the District
- County certifies R/W and utility clearance to the District
- County submits bid results to District

Schedule Explanation: Authorization to Proceed Start Date is the date that the District submits the programming package to Central Office. Finish Date for said activity is when a state job number has been established. Start Date for Environmental Clearance is normally the same as the date the project has been programmed. Start Date for Stage 2 Review is the date of submission to the District of the preliminary R/W plans. Finished date for said activity is when comments are returned to the LPA. Start Date for R/W Plan Approved is when the District has received final R/W plans and associated documents. Finish Date for said activity is when the District has approved said plans and associated documents. Start Date for R/W and Utility Clearance is the date that the LPA is authorized to begin acquisition. Finish date for said activity is when the District certifies clearance to FHWA. The LPA should certify R/W and Utility Clearance to the District one month before the R/W and Utility Clearance Finish Date. Start Date for Plan Package to C. O. is the date that the PS&E package leaves the District and the finish date is the day it is logged in at Central Office. One should allow forty-five days from Plan Package to C.O. for PS&E approval and project advertising before the Sale Date. Advertising needs to be three weeks minimum and cannot start until PS&E approval is obtained. Start date for the Award Date is the Sale Date of the project. And the Finish Date for the Award Date is the date the project was awarded. Summary of bid tabs and the identity of the awarded

contractor shall be submitted to ODOT no later than one week after the award.

Project Schedule Approval:

Environmental Coordinator		Real Estate Admin.	
Program Manager		Project Manager	
Production Administrator			